Invitation to ETUI Education course

 2 October 2017

To all organisations affiliated to the ETUC

Dear Colleagues,

The Education Department of the European Trade Union Institute will organise, in cooperation with the ITC-ILO, a course called “**Innovative forms of collective bargaining in a digital environment**” which will be held from 28 November to 1 December 2017, in Turin, Italy.

**Objectives**

* to describe the impact of digitalisation on employment and workers’ rights
* to identify how trade unions can influence the discussion around the future of work
* to develop practical strategies thru collective agreements,
* to design a set of activities to be undertaken by trade unions to represent and protect the rights of workers in the digital economy

Working languages

Working languages are: English, Bulgarian and Italian.

Programme

The enclosed programme will give you an overview of the course contents.

Venue and Accommodation

**The course will be held at:**

ITC-ILO

Viale Maestri del Lavoro, 10

10127 - Torino – Italy

**Accommodation**: Full board and lodging on ITCILO campus (same address).

Participants

Participants should be officers / experts in charge of collective bargaining, employment and/or labour law at regional / sectoral / national and European level facing digitalisation challenges, as well as researchers and/or trade union trainers.

Arrival and departure

Participants are expected to arrive on Monday 27th November 2017 in the afternoon and to leave on Friday 1 December 2017 after lunch.

How are enrolments processed?

The following places have already been reserved:

UIL: 4 places

CITUB: 4 places

This means that there are 7 free places as we can have a maximum of 15 participants.

The final confirmation of the participants will be done by the team of trainers bearing in mind the requirements for the target group.

We ask you to bear in mind the recommendations of the ETUC Action Plan for women which call for the proportional representation of women in trade union activities.

Participants’ registration

Please fill in a copy of the enclosed form for each participant and return it to the ETUI Education Secretariat (Eva Berger, eberger@etui.org) no later than 30 October.

Payment of registration

Participation fees vary depending on which group your country is from. (See tables on last page).

Participation fees for this course are:

* For group I: 240€ (4 days @ 60€)
* For group II: 96€ (4 days @24€)
* For group III: 60€ (4 days @15€)

An invoice will be sent to the organisation upon confirmation of the enrolment. We kindly ask you to pay this invoice before the start of the course.

Please note that in case of cancellation of participation 10 days before the beginning of the course, no refund shall be granted.

It is essential that you mention in your payment order the number of the invoice and customer reference number.

Reimbursement of travel and accommodation costs

Travel and accommodation costs will be covered by ETUI Education, only for participants coming from member states of the European Union, Albania, the FYROM, Serbia, Montenegro and Turkey. Travel costs will be reimbursed on the basis of the most economic fare available (economy/APEX/PEX air fares) in accordance with European Commission regulations. Taxis will not be reimbursed.

Additional information

Should you need any additional information please do not hesitate to contact the ETUI Education Secretariat, Eva Berger, tel: +32 2 224 0534, fax: +32 2 22 4 05 20, e-mail: eberger@etui.org

Yours sincerely,

Ulisses Garrido

Director

ETUI Education

Enclosed: Registration form

 Draft programme

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| **Group I :  100% of participation fees or 60€/day** | **Group II : 40% of participation fees or 24€/day** |
| Andorra | Croatia |
| Austria | Czech Republic |
| Belgium | Estonia |
| Cyprus | Hungary |
| Denmark | Latvia |
| Finland | Lithuania |
| France | Poland |
| Germany | Slovak Republic |
| Iceland | Slovenia |
| Ireland |  |
| Italy |  |
| Liechtenstein |  |
| Luxembourg | **Group III : 25% of part. fees or 15€/day** |
| Malta | Albania |
| Monaco  | Bulgaria |
| Norway | FYROM |
| San Marino | Montenegro |
| Spain | Romania |
| Sweden | Serbia |
| Switzerland | Turkey |
| The Netherlands |  |
| United Kingdom |  |
| Portugal |  |
| Greece |  |
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